

**PARDON APPLICATION**

(Read and follow the attached **INSTRUCTIONS FOR APPLYING FOR A PARDON** before submitting this Application.)

**NAME OF APPLICANT:** \_\_\_\_\_  
(At Time of Conviction)

**CURRENT NAME** (if different from above): \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_  
Street or P.O. Box

Telephone# \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Cellular# \_\_\_\_\_

**E-mail Address** \_\_\_\_\_

**RACE:** \_\_\_\_\_ **SEX:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

**SS#:** \_\_\_\_\_ **AIS# (if applicable):** \_\_\_\_\_

**CONVICTION: STATE**  **FEDERAL**  **COUNTY OF CONVICTION(S):** \_\_\_\_\_

**YEAR(S) OF CONVICTION(S):** \_\_\_\_\_

(Attach a complete list of charges for which this pardon is requested)

**IS PARDON BASED ON CLAIM OF INNOCENCE:** YES  NO

**IS THIS APPLICATION YOUR FIRST:** YES  NO

**IF NO, DATE OF LAST APPLICATION:** \_\_\_\_\_

I have read the **INSTRUCTIONS FOR APPLYING FOR A PARDON** and agree to the terms and conditions stated in that document, including the requirement for submitting a “**WAIVER OF LIABILITY AND AUTHORITY FOR RELEASE OF INFORMATION**” form. I also acknowledge that the Alabama Board of Pardons and Paroles has complete discretion to grant or deny pardon and that there is no right to a pardon.

\_\_\_\_\_  
**Signature** **Date**

\_\_\_\_\_  
**Print Name**

<b>ALABAMA BUREAU OF PARDONS AND PAROLES USE ONLY</b>	
Application received on ___ day of _____, 20__.	
Tracking Number: _____.	
Waiver Form Received: Yes <input type="checkbox"/> No <input type="checkbox"/>	
_____ Print Name	
_____ Signature	

## ALABAMA BUREAU OF PARDONS AND PAROLES

### INSTRUCTIONS FOR APPLYING FOR A PARDON

Alabama law allows convicted persons to apply for a pardon, subject to the procedures specified by law. These procedures give the Alabama Board of Pardons and Paroles the discretionary authority to grant or deny pardon applications. The Board may also consider pardons for convictions in the courts of the United States or of other states if the petitioner is, at the time of application and consideration, an Alabama resident.

Under Alabama law, the following persons may not apply for a pardon: persons convicted of treason and impeachment and persons sentenced to death and such a sentence is not commuted. For a person whose sentence to death has been commuted, such a person shall not be eligible for a pardon unless (1) sufficient evidence is presented to the Board to satisfy it that the person was innocent of the crime for which he or she was convicted, (2) the Board votes unanimously to grant the person a pardon, and (3) the Governor concurs in and approves the granting of the pardon.

#### **PLEASE READ THESE INSTRUCTIONS BEFORE PROCEEDING WITH YOUR REQUEST.**

All applications for a pardon are considered requests for a Full Pardon. **HOWEVER**, the Board retains the discretion to grant, as an alternative to a Full Pardon, a Pardon for Licensing/Bonding, a Pardon with Gun Rights (for Alabama convictions only), or a Pardon Excluding Gun Rights.

1) Complete the "PARDON APPLICATION" form and complete a "WAIVER OF LIABILITY AND AUTHORITY FOR RELEASE OF INFORMATION" form. These forms must be submitted to the Alabama Bureau of Pardons and Paroles at the following address:

Alabama Bureau of Pardons and Paroles  
P.O. Box 302405  
Montgomery, AL 36130-2405  
Email: pardons@paroles.alabama.gov

2) No pardon investigation will be completed except at the request of the person whose conviction is at issue.

3) To be considered for a pardon, an applicant must have either completed his or her sentence or have successfully served at least three (3) years on parole for the sentence for which the applicant seeks a pardon.

4) Notwithstanding the foregoing, a pardon based on innocence may be granted upon the unanimous affirmative of the Board following receipt and filing of clear proof of his or her innocence of the crime for which he or she was convicted and the written approval of the judge who tried his or her case or district attorney or with the approval of a circuit judge in the circuit where he or she was convicted if the judge who tried his or her case is no longer serving.

5) Upon receiving the application and waiver, the Bureau's Pardon Unit will begin investigating the applicant's case. The investigation includes current information on the applicant's home situation, job status, an updated criminal arrest record, written references, and other information as warranted. Additionally, pardon applicants must fully cooperate with the investigation of his or her criminal history, personal and social history, and the circumstances of his or her crime.

6) When the investigation is complete, the case will be docketed for consideration by the Board, and once the case is docketed, required notification will be sent to the victim, certain officials in the jurisdiction of the conviction, and the applicant.

7) The time needed to complete the investigation depends on numerous factors, and no estimate will be provided.

8) If the Board grants a pardon, the Board will also decide whether to restore any or all civil and political rights lost as a result of the conviction. As required by law, Board Members shall provide the reasons supporting their decision to grant a pardon in its file. The Board's order granting a pardon will be made a matter of public record. All other portions of the file shall remain subject to statutory privilege.

9) If the Board declines to grant a pardon and/or to restore any or all civil and political rights, the applicant may not re-apply until at least two (2) years have passed from the date of the Board's action, unless expressly ordered by the Board. **Any application submitted within two (2) years of the applicant's last application will be subject to rejection.**